



County of Union, Illinois
Office of the Chief Information Officer
309 W. Market—Room 115
Jonesboro, IL 62952

Rollie Hawk, CIO
(618) 925-2470
cio@unioncountyl.gov
@unioncountycio

May 21, 2018

Quinn Rickert, M38296
Pontiac Correctional Center
PO Box 99
Pontiac, IL 61764-0099

Dear Mr. Rickert:

Please consider this our response to your attached Freedom of Information Act request, received via postal mail on May 14, 2018 and summarized below:

Information laid out in 5 ILCS 140/4 about the Union County Sheriff

Please find attached records responsive to your request. Regarding the portion on the approximate number of employees, the Union County Sheriff's Office has approximately nineteen full-time employees and one part-time employee.

We consider your request completed. If I may be of further assistance, please let me know.

Sincerely,

Rollie Hawk, Chief Information Officer

Enclosure

Cc: Tyler R. Edmonds, State's Attorney
Scott Harvel, Sheriff

Quinn Rickert, M38296
Pontiac Correctional Center
P.O. Box 99
Pontiac, IL 61764-0099

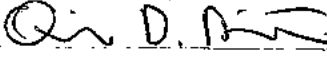
May 10, 2018

Scott Harvel
Union County Sheriff
309 W. Market st.
Jonesboro, IL 62952

Re: Request

Dear Scott Harvel,

I would like to request that you send me through the mail, the information layed out in 5 ILCS 140/4 about the Union County Sheriff that you are head of. Thank you for your time.

Sincerely,

Quinn Rickert

RECEIVED MAY 14 2018



Union County Sheriff's Merit Commission

Wednesday, February 28, 2018 @ 5:30 P.M.

Community Room-Union County Courthouse

309 W. Market St

Jonesboro, Illinois 62952

Telephone No. (618)833-5500 Fax No. (618)833-3900

Chairman: Chairman Jim Nash

Members: Bob Braddock, Secretary Gary Wiggs

AGENDA ITEM

I. Call to Order

II. Roll Call

III. Approval of Minutes- January 10, 2018

IV. New Business

- A. Review Applications for the Position of Patrol Deputy
- B. Written Examination for Patrol Deputy- Update Eligibility List

V. Other Business

VI. Public Comments

VII. Adjournment

County Of Union, Illinois
Annual Budget and Appropriations
101 - GENERAL FUND
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Proposed Budget 11/30/2018
<u>STATE'S ATTORNEY- DEPT 7</u>			
<u>Services</u>			
5100 - OFFICIALS	\$ 131,865	\$ 128,958	\$ 128,958
5101 - ASSISTANT	126,892	128,000	107,908
5103 - EMPLOYEES	102,003	103,194	103,194
5104 - LONGEVITY BONUS	225	225	500
5106 - PART TIME	14,920	14,032	14,032
<u>Total Services</u>	\$ 375,905	\$ 374,409	\$ 354,592
<u>Materials</u>			
5200 - OFFICE SUPPLIES	\$ 6,634	\$ 5,750	\$ 5,750
5205 - TRAVEL	3,916	5,000	2,000
5300 - DUES	1,191	1,500	1,500
5301 - SERVICE CONTRACTS	7,315	7,600	7,600
5302 - TRAINING	1,275	2,000	4,000
5321 - APPELLATE PROSECUTOR	7,000	7,000	7,000
5322 - GRAND JURY EXPENSES	10,896	13,000	11,000
<u>Total Materials</u>	\$ 38,228	\$ 41,850	\$ 38,850
<u>TOTAL STATE'S ATTORNEY</u>	\$ 414,134	\$ 416,259	\$ 393,442
<u>SHERIFF- DEPT 8</u>			
<u>Services</u>			
5100 - OFFICIALS	\$ 63,233	\$ 62,250	\$ 62,250
5102 - SECRETARY	33,031	33,000	34,688
5103 - EMPLOYEES	400,445	395,508	390,712
5105 - OVERTIME	30,548	32,000	26,000
5106 - PART TIME	7,990	8,500	8,500
5107 - TELECOMMUNICATORS	341,452	338,715	352,016
5120 - CUSTODIAN	60,070	58,934	59,904
5130 - DRUG TASK FORCE AGENT	51,162	50,187	52,109
5131 - HOLIDAY PAY AND BUY BACK	38,359	30,000	30,000
5132 - CIVIL PROCESS SERVER	-	4,250	-
5133 - SALARY FROM PUBLIC SAFETY	1,500	1,500	1,500
<u>Total Services</u>	\$ 1,027,791	\$ 1,014,844	\$ 1,017,680
<u>Materials</u>			
5200 - OFFICE SUPPLIES	\$ 4,804	\$ 5,000	\$ 5,000
5204 - MAINTENANCE	17,941	19,000	19,000
5205 - TRAVEL	3,314	3,500	5,500
5207 - UNIFORMS	3,419	5,000	7,400
5208 - FUEL	20,419	21,000	25,000
5210 - OFFICER ALLOWANCES	2,047	2,400	2,400
5211 - OFFICER SUPPLIES	4,170	5,000	5,000
5212 - CUSTODIAN UNIFORMS	299	500	500
5213 - CUSTODIAN UNIFORM ALLOWANCE	300	300	300
5222 - GRANT FUNDS			
5230 - OPERATING SUPPLIES/KENNEL/FOOD	11,401	14,604	4,700

County Of Union, Illinois
Annual Budget and Appropriations
101 -- GENERAL FUND
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Proposed Budget 11/30/2018
5250 - FOOD		-	-
5268 - MAINTENANCE - EQUIPMENT	1,947	2,000	2,000
5300 - DUES	2,030	2,215	2,215
5301 - SERVICE CONTRACTS	12,177	13,500	13,000
5302 - TRAINING	2,748	5,000	7,250
5307 - DRY CLEANING	600	1,000	1,000
5309 - COPIER AND COPIES	5,169	7,000	4,000
5318 - ARRESTEE MEDICAL	80,711	40,000	51,000
5319 - PRISONER TRANSPORT	484	2,000	1,000
5351 - SPECIAL COMMISSIONS	450	450	450
<u>Total Materials</u>	\$ 174,428	\$ 149,469	\$ 156,715
<u>TOTAL SHERIFF</u>	\$ 1,202,218	\$ 1,164,313	\$ 1,174,394
<u>CORONER- DEPT 9</u>			
<u>Services</u>			
5100 - OFFICIALS	\$ 14,000	\$ 14,000	\$ 14,000
5102 - SECRETARY	3,300	3,300	3,300
5103 - EMPLOYEES	3,300	3,300	3,300
<u>Total Services</u>	\$ 20,600	\$ 20,600	\$ 20,600
<u>Materials</u>			
5200 - OFFICE SUPPLIES	\$ 13	\$ 300	\$ 300
5201 - EQUIPMENT	1,738	400	1,500
5205 - TRAVEL	-	1,000	500
5300 - DUES	300	300	300
5302 - TRAINING	812	1,000	1,000
5304 - TELECOMMUNICATIONS	648	648	648
5323 - AUTOPSIES	22,785	15,000	17,500
5367 - LAB SERVICES	6,820	3,000	3,500
<u>Total Materials</u>	\$ 33,117	\$ 21,648	\$ 25,248
<u>TOTAL CORONER</u>	\$ 53,717	\$ 42,248	\$ 45,848
<u>ANIMAL CONTROL- DEPT 10</u>			
<u>Services</u>			
5100 - OFFICIALS	\$ 17,835	\$ 18,000	\$ 18,000
5103 - EMPLOYEES	17,534	21,500	21,500
<u>Total Services</u>	\$ 35,369	\$ 39,500	\$ 39,500
<u>Materials</u>			
5200 - OFFICE SUPPLIES	\$ 1,368	\$ 500	\$ 1,500
5201 - EQUIPMENT	-	-	-
5204 - MAINTENANCE	3,801	2,500	2,500
5205 - TRAVEL	-	500	500
5207 - UNIFORMS	-	500	500
5208 - FUEL	3,646	2,500	3,000
5230 - OPERATING SUPPLIES/KENNEL/FOOD	2,777	4,000	4,000
5231 - RABIES TAGS	815	1,000	1,000
5302 - TRAINING	-	-	-
5303 - UTILITIES	4,308	5,000	5,000
5304 - TELECOMMUNICATIONS	1,620	2,160	2,000

County Of Union, Illinois
Annual Budget and Appropriations
148--SHERIFF'S ANTI-CRIME
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Annual Budget 11/30/2018
<i>Revenues</i>			
4150 - FEES - CIRCUIT CLERK	\$ 10,437	\$ 20,000	\$ 10,000
4750 - SURPLUS SALE/AUCTION	4,945		
4950 - INTEREST	21	50	50
<i>Total Revenues</i>	<u>\$ 15,403</u>	<u>\$ 20,050</u>	<u>\$ 10,050</u>
<i>Expenses</i>			
5400 - AUTHORIZED DISBURSEMENTS	\$ 29,455	\$ 34,084	\$ 10,050
5800 - TRANSFER	\$ 10,000	\$ 10,000	\$ 12,500
<i>Total Expenses</i>	<u>\$ 39,455</u>	<u>\$ 44,084</u>	<u>\$ 22,550</u>
<u>PROJECTED SURPLUS (DEFICIT)</u>			\$ (12,500)
<u>PROJECTED BEGINNING CASH - 12/1/2017</u>			19,983
<u>PROJECTED ENDING CASH - 11/30/2018</u>			<u>\$ 7,483</u>

County Of Union, Illinois
Annual Budget and Appropriations
168--DUI FUND
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year		
	ending 11/30/2017	Annual Budget 11/30/2017	Annual Budget 11/30/2018
<i>Revenues</i>			
4380 - FEES - SHERIFF	\$ 2,600	\$ 3,000	\$ 2,600
4950 - INTEREST	8	5	5
<i>Total Revenues</i>	<u>\$ 2,608</u>	<u>\$ 3,005</u>	<u>\$ 2,605</u>
<i>Expenses</i>			
5400 - AUTHORIZED DISBURSEMENTS	\$ 2,932	\$ 18,460	\$ 5,741
<i>Total Expenses</i>	<u>\$ 2,932</u>	<u>\$ 18,460</u>	<u>\$ 5,741</u>
<u>PROJECTED SURPLUS (DEFICIT)</u>			\$ (3,136)
<u>PROJECTED BEGINNING CASH - 12/1/2017</u>			18,136
<u>PROJECTED ENDING CASH - 11/30/2018</u>			<u>\$ 15,000</u>

County Of Union, Illinois
Annual Budget and Appropriations
178--SHERIFF'S DONATION
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Annual Budget 11/30/2018
<i>Revenues</i>			
4480 - DONATIONS	\$ 5,183	\$ 3,750	\$ 3,750
4950 - INTEREST	\$ 4		
<i>Total Revenues</i>	<u>\$ 5,187</u>	<u>\$ 3,750</u>	<u>\$ 3,750</u>
<i>Expenses</i>			
5800 - TRANSFER	\$ 14,604	14,604	5,500
<i>Total Expenses</i>	<u>\$ 14,604</u>	<u>\$ 14,604</u>	<u>\$ 5,500</u>
<u>PROJECTED SURPLUS (DEFICIT)</u>			\$ (1,750)
<u>PROJECTED BEGINNING CASH - 12/1/2017</u>			5,936
<u>PROJECTED ENDING CASH - 11/30/2018</u>			<u>\$ 4,186</u>

County Of Union, Illinois
Annual Budget and Appropriations
208 -- SHERIFF -- BOND
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Annual Budget 11/30/2018
<i>Revenues</i>			
4950 - OUT OF COUNTY BONDS RECEIVED	\$ 139,767	\$ -	\$ 140,000
<i>Total Revenues</i>	\$ 139,767	\$ -	\$ 140,000
<i>Expenses</i>			
5400 - BOND TRANSFERS	\$ 142,524	\$ -	\$ 148,475
<i>Total Expenses</i>	\$ 142,524	\$ -	\$ 148,475
<u>PROJECTED SURPLUS (DEFICIT)</u>			\$ (8,475)
<u>PROJECTED BEGINNING CASH - 12/1/2017</u>			8,475
<u>PROJECTED ENDING CASH - 11/30/2018</u>			<u>\$ -</u>

County Of Union, Illinois
Annual Budget and Appropriations
218 -- SHERIFF VEHICLES FUND
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Annual Budget 11/30/2018
<i>Revenues</i>			
4000 - GRANT RECEIPTS	\$ -	\$ 10,000	\$ 10,000
<i>Total Revenues</i>	\$ -	\$ 10,000	\$ 10,000
<i>Expenses</i>			
5400 - AUTHORIZED DISBURSEMENTS	\$ -	\$ 10,000	\$ 10,000
<i>Total Expenses</i>	\$ -	\$ 10,000	\$ 10,000
<u>PROJECTED SURPLUS (DEFICIT)</u>			\$ -
<u>PROJECTED BEGINNING CASH - 12/1/2017</u>			-
<u>PROJECTED ENDING CASH - 11/30/2018</u>			\$ -

County Of Union, Illinois
Annual Budget and Appropriations
228 -- SHERIFF -- FORFEITURES
For the Fiscal Years Ending November 30, 2017 and 2018

Account No. & Name	Projected Income and Expenses for the year ending 11/30/2017	Annual Budget 11/30/2017	Annual Budget 11/30/2018
<i>Revenues</i>			
4385 - SEIZURES & FORFEITURES	\$ 3,300		\$ 5,000
<i>Total Revenues</i>	\$ 3,300	\$ -	\$ 5,000
<i>Expenses</i>			
5400 - AUTHORIZED DISBURSEMENTS	\$ -		\$ 3,300
<i>Total Expenses</i>	\$ -	\$ -	\$ 3,300
<u>PROJECTED SURPLUS (DEFICIT)</u>			\$ 1,700
<u>PROJECTED BEGINNING CASH - 12/1/2017</u>			3,300
<u>PROJECTED ENDING CASH - 11/30/2018</u>			\$ 5,000

**COUNTY OF UNION, ILLINOIS
FREEDOM OF INFORMATION ACT (FOIA) REQUEST FEE SCHEDULE**

First 50 pages of printed material.....	no fee
Black & White pages after 1st 50 pages.....	\$0.15 per page
Color pages after 1st 50 pages.....	\$0.30 per page
CD/DVD.....	\$1.00 per CD or DVD

County of Union, Illinois

FOIA Request FAQ

What is the Freedom of Information Act?

The [Freedom of Information Act \(FOIA\)](#) is a law that guarantees all persons access to complete information regarding the activities and policies of government and public officials.

Who can make a request?

Anyone can make a request.

What can be requested?

Anything not expressly [exempted by the FOIA statute](#) must be disclosed.

How is a FOIA request made?

The easiest way to submit a FOIA request is to fill out our [FOIA request form](#); be as specific as possible in the description section. This should be submitted to one of our Freedom of Information Officers. Requests can also be made in person or over the phone.

Who are the Freedom of Information Officers for Union County?

Chief Information Officer Rollie Hawk and [State's Attorney Tyler Edmonds](#) are our Freedom of Information Officers.

Where should I submit FOIA requests?

All FOIA requests for Union County should be submitted to one of the following:

Rollie Hawk
Chief Information Officer

618-833-UCIT (8248)

cio@unioncountyil.gov

309 W. Market
Room 115
Jonesboro, IL 62952

Tyler Edmonds
[State's Attorney](#)

618-833-7216

ucsainfo@unioncountyil.gov

309 W. Market
Room 220
Jonesboro, IL 62952

Can FOIA requests be made for commercial purposes?

Yes, but they will be given lower priority than other requests and may be subject to additional fees. If a request is being made for commercial purposes then that should be disclosed at the time the request is made.

What happens after a FOIA request is submitted?

Ordinarily, within five business days, the submitter will be contacted and either the requested information will be made available and any fees will be calculated or the request will be rejected and an explanation will be given.

Under some circumstances, such as commercial requests, additional time will be allowed.

The FOIA requests themselves, whether accepted or rejected, also become part of the public record.

What sorts of fees are associated with a FOIA request?

The first 50 printed pages are free. Other fees are assessed according to our [fee schedule](#).

What would cause a FOIA request to be rejected?

A request may be rejected because it wasn't specific enough. Additionally, some information is specifically exempted by the [FOIA statute](#).

If you contact the offices of our Freedom of Information Officers, staff can help you to make sure your request is specific enough and does not include exempted information.

If my request is rejected, how can I appeal this decision?

Appeals to FOIA requests should be directed to the [Attorney General of the State of Illinois](#).

Permanent link to this article: http://blog.unioncountyil.gov/?page_id=137



County of Union, Illinois Freedom of Information Act (FOIA) Request Form

Date Requested: _____

Request Submitted By: _____

Street Address: _____

City/State/ZIP: _____

Telephone (optional): _____ E-mail (optional): _____

Fax (optional): _____

Records Requested (please be as specific as possible; attach additional pages if needed):

Is this request for a Commercial Purpose? YES NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body under 5 ILCS 140.3.1(c))

Are you requesting a fee waiver? YES NO

(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public under 5 ILCS 140/6(c)).

Please retain a copy of this form for your records.

Submit the original to one of our FOIA officers:

Rollie Hawk Union County Chief Information Officer 309 West Market Room 115 Jonesboro, IL 62952 cio@unioncountyiil.gov (618) 833-8248	Tyler Edmonds Union County State's Attorney 309 West Market Room 239 Jonesboro, IL 62952 ucsainfo@unioncountyiil.gov (618) 833-7216
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County of Union Organization Chart

